

## **Measures for the Annual General Meeting of Shareholders During the Outbreak of Coronavirus 2019**

As this Annual General Meeting of Shareholders will be held during the outbreak of the Coronavirus 2019 (COVID-19), the Company has specified screening and preventive measures against COVID-19 and therefore requests shareholders and proxy holders to strictly abide by the following:

### **The Company would like to request your cooperation as follows:**

1. Shareholders are requested to consider granting proxy to one the Company's Independent Directors instead of attending the Meeting in person, by completing Proxy Form B and submitting accompanying documents to SAAM Development Public Company Limited, Office of Company Secretary, Major Tower Thonglor, Room No. 2.2, 10th Floor, 141 Soi Sukhumvit 63 (Ekamai), Sukhumvit Road, Klongton Nua, Wattana, Bangkok 10110, delivered to the Company by 17 April 2023.
2. For the overall hygiene, Meeting attendees are requested to refrain from consuming food in the Meeting hall. Drinking water will be provided, and can be consumed, while snacks will only be provided as shareholders are leaving.

### **Pre-meeting screening protocol**

1. Shareholders or proxy holders arriving at the screening point must wear face masks at all times.
2. The Company will arrange for the measurement of temperature of all Meeting attendees before entrance to the Meeting area.
3. All Meeting attendees are required to fill out the COVID-19 Screening Questionnaire, and are required to provide accurate information for the purpose of preventing the spread of the virus.
4. The Company reserves the right to deny entry to individuals in any of the following categories:
  - 4.1. Any individual with fever as reflected in body temperature of 37.5 degrees Celsius and over
  - 4.2. Any individual showing symptoms of fever, cough, sore throat, runny nose, loss of sense of smell, or shortness of breath
  - 4.3. Any individual with history of travel or transit from countries or areas at risk with COVID-19 outbreak in the period of 14 days prior to the Meeting
  - 4.4. Any individual who has been in contact with a confirmed COVID-19 patient or has engaged in professions related to tourists, crowded places, or contact with a large number of people in the period of 14 days prior to the Meeting

### **Meeting attendance protocol**

1. The Company has arranged that the Meeting hall accommodate seats maintaining at least 1.0 meter distance between attendees, whereby the Meeting room can support approximately 30 shareholders and proxy holders.
2. Meeting attendees must take their assigned seats, for the benefit of following up in case of any unforeseen circumstances.
3. Meeting attendees must wear face masks at all times (except only when drinking water).
4. Meeting attendees are requested to refrain from touching their faces (eyes, nose, mouth) with unwashed hands.
5. Meeting attendees are requested to refrain from sharing personal items with others.

6. Meeting attendees are not allowed to consume food or snacks throughout the entire duration of the Meeting in the Meeting venue and Meeting hall.
7. Any attendee with symptoms of fever, cough, sore throat, runny nose, or shortness of breath are requested to leave the Meeting venue.
8. For the overall hygiene, no microphone will be available; shareholders or proxy holders who wish to ask questions during the Meeting are to write down such questions and hand in to the Company's staff.

Should there be any change in the situation or additional requirements stipulated by government agencies, the Company will inform through the Company website. Should a large number of individuals attend or arrive to attend the Meeting at the same time, such event could delay the processes; the Company hereby apologizes for any inconvenience caused.

**Coronavirus 2019 Screening Questionnaire**

ชื่อ - สกุล (Full Name) .....

เลขบัตรประชาชน (ID Number) ..... เบอร์โทรศัพท์ (Telephone Number) .....

ในปัจจุบัน มีอาการดังต่อไปนี้หรือไม่

(Do you currently have any of the following symptoms?)

- 1. มีไข้ อุณหภูมิตั้งแต่ 37.5 องศาเซลเซียสขึ้นไป (Fever with temperature of at least 37.5°C)  มี / Yes  ไม่มี / No
- 2. ไอ / เจ็บคอ (Cough / Sore throat)  มี / Yes  ไม่มี / No
- 3. มีน้ำมูก (Runny Nose)  มี / Yes  ไม่มี / No
- 4. ไม่ได้กลิ่น (Loss of sense of smell)  มี / Yes  ไม่มี / No
- 5. หายใจเร็ว หายใจเหนื่อย หรือหายใจลำบาก (Shortness of breath or breathing difficulty)  มี / Yes  ไม่มี / No

ในช่วง 14 วัน มีประวัติอย่างใดอย่างหนึ่งต่อไปนี้หรือไม่

(During the past 14 days, do you have any of the following history?)

- 1. สัมผัสกับผู้ป่วยยืนยันเชื้อไวรัสโคโรนา 2019 (Contacted with confirmed COVID-19 case)  มี / Yes  ไม่มี / No
- 2. เดินทางมาจากประเทศหรือพื้นที่เสี่ยง ที่มีการระบาดของ COVID-19  มี / Yes  ไม่มี / No  
(Traveled or transited from any country or area with COVID-19 outbreak) เดินทางไป (Traveled to)  
\_\_\_\_\_
- 3. ประกอบอาชีพที่เกี่ยวข้องกับนักท่องเที่ยว สถานที่แออัด หรือ ติดต่อกับคนจำนวนมาก  มี / Yes  ไม่มี / No  
(Engaging in occupations related to tourists, crowded places, or in contact with many people)

ข้าพเจ้าขอรับรองว่าข้อมูลดังกล่าวเป็นข้อมูลที่ถูกต้องและเป็นความจริงทุกประการ ข้าพเจ้าตกลงให้ความยินยอม รวมถึงให้การอนุญาตตามเงื่อนไขที่บริษัทฯ กำหนด ข้าพเจ้าได้อ่านและเข้าใจในนโยบายความเป็นส่วนตัวของบริษัทฯ แล้ว

(I hereby certify that the information disclosed above is accurate in all aspects, and consent to the Company's terms, whereby I have read and understood the Company's privacy policy.)

Signature ..... Provider of Information

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